



ISO/TC145-IEC/SC3C JWG 11 N 140

ISO
ORGANISATION INTERNATIONALE DE NORMALISATION
INTERNATIONAL ORGANIZATION FOR STANDARDIZATION

IEC
COMMISSION ÉLECTROTECHNIQUE INTERNATIONALE
INTERNATIONAL ELECTROTECHNICAL COMMISSION

Title:	Report of the 16th meeting of ISO/TC 145 SC 3–IEC/SC 3C JWG11, held on 2007-09-26 and 2007-09-27 at Cesky Normalizacni Institut (Czech Standards Institute – Prague Czech Republic
Source:	Conveners
Status:	Unconfirmed meeting minutes
Date:	2007-10-23

1. OPENING OF THE MEETING

Prof. Ikeda, welcomed members and thanked Zdenka Buresova and the Czech Standards Institute for providing the meeting facilities.

Prof. Ikeda, welcomed Sue Hooker as the new ISO co-convenor.

2. ROLL CALL OF ATTENDANCE

The list of those attending the meeting is given in Annex A.

3. APPROVAL OF THE AGENDA

Changes to the amended agenda JWG 11 N 135A, sent out 2007-09-24 included document N137, to be discussed under agenda item 4. Documents N136, and N138 would be discussed under agenda item 5. A separate document numbered JWG 11 N 134 was not included as an agenda item, however it was a letter sent from Sue Hooker to Prof. Ikeda, asking to update the minutes from the last meeting held in Vienna to reflect discussion concerning meetings held in countries other than Europe. Prof. Ikeda had issued the document sent in by Sue Hooker to ensure minutes were changed.

The revised draft agenda, document N 135A was then accepted.

4. REPORTS OF RELEVANT ACTIVITIES SINCE THE 15TH MEETING

4.1 Activities in ISO TC 145(SC 3) – Sue Hooker reported that at the TC 145 Plenary it was decided that TC 145 would relinquish JWG 11 to SC 3. ISO TC 145/SC 3

had taken the steps for this and Sue Hooker had assumed the position of the ISO TC 145/SC 3 co-convenor for JWG 11.

TC 145/SC 3/WG 1 & WG 2 and Task Forces 1 & 2 met after the JWG 11 meeting in Vienna and SC 3/WG 1 & 2 both met the two days prior to JWG 11 meeting in Prague. Work had progressed with the descriptions as well as classifications on the ISO 7000 symbols which would, in the near future, be loaded to the joint ISO/IEC database for graphical symbols for use on equipment.

4.2 Activities in IEC TC 3/SC 3C – Prof. Ikeda re-iterated that ISO TC 145 relinquished JWG 11 to its subcommittee SC 3 and that ISO Central Secretariat had updated the website to reflect this, which would be concurred by IEC TC 3/SC 3C plenary to be held in Paris, October 2007.

Prof Ikeda created document N 137 as extracted information from SMB/3563/INF of 2007-09-14 on the recent discussion between ISO TMB & IEC SMB on rules for joint working groups and that everyone was encouraged to read this document. Prof. Ikeda added that in his opinion, since the Foreword to IEC 80416-1 Ed.1 reads “The technical committees involved have agreed not to change any part of 80416 without mutual agreement” that the decisions in document N 137 did not pertain to JWG 11 work on IEC 80416-1 Ed.2.

5. TO DEVELOP AND FINALIZE DRAFT ISO/IEC 2DIS/2CDV 80416-1 ED.2, BASIC PRINCIPLES FOR GRAPHICAL SYMBOLS FOR USE ON EQUIPMENT PART 1: CREATION OF GRAPHICAL SYMBOLS FOR REGISTRATION

Inputs from Richard Gast (document N136) and Sue Hooker (document N138) were received as well as comments from Josuf Rymus.

Richard Gast commented that there were 2 fundamental issues. 1) where should the information be presented – in an Annex within 80416-1 or a separate document along with forms and guidelines as part of the working practice. 2) content – what degree of detail it should contain – what types of example should it contain – descriptions short and to the point or elaborated.

Sue Hooker commented there was not a consensus of the JWG 11 members pertaining to the information in Annex B, which prompted her comment to remove Annex B from 80416-1. The Annex B contained examples of descriptions that did not read correctly and would lead to confusion for the users. It should contain real examples for ease of understanding and that there should not be the use of terminology in a standard such as – “invented information” if this Annex B were to help the submitting technical committees write correct descriptions.

Josef Rymus commented in an email that he did not feel there needed to be a meeting to discuss Annex B, however, Josef Rymus was not present to elaborate on his comment.

There was then much discussion among all members as to whether there was a need for Annex B in 80416-1 or if the information from Annex B should just be put on the websites of both ISO and IEC. Manfred Krazat stated that it was agreed in Vienna that there would be an Annex B. However, Richard Gast and Fred Brigham both stated separately that yes, it was agreed at the meeting to have an Annex B, but that it should have been a proposal to all JWG 11 members to review. Prof. Ikeda said that as agreed upon at the meeting in Vienna, a group of 3 people, later he

joined, drafted Annex B and there were good examples. Fred stated that in fact it was a small group that resulted in the decision that became a fixed decision because it was then added to working document N 133 and routed as part of the document without all member agreement or consensus to the contents and this was what prompted additional comments and discussion.

Prof Ikeda asked Anette Schwuchow her opinion on Annex B and she said that Annex B was informative element and should be left in 80416-1 and there was no need to revise the wording of the descriptions. Fred Brigham made a comment as to adding new information such as Annex B to the 2CDV/2DIS without all members agreement on the wording. Prof Ikeda proceeded to discuss this procedure however, Yuji Nakamura explained that since the convenor had asked one expert their opinion he should further ask other experts their opinion and stated that everyone was equal in the meeting and should be treated as such. Prof Ikeda said that since Fred asked the question on procedure and that he would move ahead on the procedure issue. Yuji disagreed and felt that the discussion should not be change until all experts had the chance to give their opinion then move on to the next issue.

Prof. Ikeda then opened discussion for all members as to wanting to leave Annex B in 80416-1, putting that information on the websites, or both. Prof. Ikeda said that possibly a new project to publish a document with detailed information could be done. Conclusion was to have Annex B in 80416-1 and to make it a live document on the websites that could continuously be updated and maintained.

Consensus was reached - Annex B, with changes to what was currently written, will be included in IEC 80416-1 Ed.2 as well as being added to the ISO and IEC websites. All members worked together reviewing each description and came to agreement on wording for each. All members of JWG 11 reviewed and discussed each line of text within Annex B.

Consensus was reached - pertaining to which examples would be in Annex B and the changes in the wording of each of the descriptions. It was agreed by all that the examples are no longer "invented" but actually applicable. Prof Ikeda commented that it was a very successful meeting since the whole expert members did the technical work on Annex B as well as a reviewing and agreeing upon a few small details within the body of document N 133 for draft 2DIS/2CDV 80416-1 and that updated working document for 2DIS/2CDV 80416-1 could now be sent out for 2CDV/2DIS committees' voting.

A note to Annex B also was added to direct users on possible additional information for writing descriptions: "NOTE: The most recent guidance for the wording of descriptions for a symbol original can be found at the ISO TC 145/SC 3 and the IEC TC 3/SC 3C websites."

Prof. Ikeda questioned as to who will keep the document Annex B updated on the websites if new information would need to be added. Yuji Nakamura felt that JWG 11 should be the one to keep it updated. Richard Gast suggested that SC 3C and SC 3 experts could propose information that could be added but it would then need to be sent to JWG 11 members for their review before adding to the website document. Fred Brigham stated that there needed to be a common process to add information to the Annex B information on the web sites. No further discussion or decision was made on this subject as to whether JWG 11 would update the document or create the process for updating.

Mr. Mohri raised concerns pertaining to the wording on page 10, lines 11 & 12 and questioned whether it should stay in working draft 80416-1 Ed.2. Fred Brigham said that if it was taken out the document would revert back to the first day in Vienna and that the same discussion would again commence.

There was much discussion by all members as to the wording of these lines, after which Prof. Ikeda proposed the new wording:

“ In exceptional cases, a symbol original may be drawn using the line widths other than the basic line width to be consistent with already standardized graphical symbols in ISO 7000 and IEC 60417 which are covered by technical regulations.”

Consensus was reached - to accept Prof. Ikeda's proposed wording to replace the lines 11 & 12 on page 10 of document N 133.

All changes to Annex B and only a few minor changes to working document N 133, were all captured by Prof. Ikeda during the meeting and was reflected in document JWG 11 N 139 dated 2007-09-27.

Prof. Ikeda will work to coordinate the 2CDV and 2DIS and suggested a 2-month voting period. All agreed the 2-month period could be met except Anette Schwuchow, who said that she needed until at least the end of January – Gerhard Nentwich agreed with Anette. Prof. Ikeda would now ask for a 3-month timeframe for review and vote with the due date being the end of January 2008.

6. ANY OTHER BUSINESS

No other business.

7. DATE AND PLACE OF NEXT MEETING

Prof. Ikeda stated that the newly assigned task to come up with common terminology and classification scheme were already in application/evaluation stage. Terminology, ISO Annex ST and IEC Annex J were almost the same. The remaining terminology was what was in the database and that there is different terminology for the same terms.

Prof. Ikeda said that timing of the next meeting would depend on voting results and comments on 2CDV/2DIS. However, JWG 11 could relax for the time being, since part 2 had been mature and no request to revisit, part 3 should be OK until 2010, and part 4 is OK until 2012. So, JWG 11 could now relax and there were no plans for a follow up meeting unless results from 2DIS/2CDV 80416-1 warrant it and that JWG 11 would now go into dormant stage.

8. CLOSE OF MEETING

The convenor expressed his extreme appreciation to all members for the real technical work that completed the document 80416-1 for 2DIS/2CDV circulation.

Closed meeting at 2:30pm.

**Roll call of attendees at JWG 11 16th meeting
held in Prague, Czech Republic 2007-09-26 & 27**

Members present:

Prof. Hiroaki Ikeda convenor
Mrs. Sue Hooker convenor
Mr. Yuji Nakamura
Mr. Motoya Mohri
Mrs. Sue Callihan
Mr. Richard Gast
Mr. Fred Brigham
Ms. Anette Schwuchow
Dr. Gerhard Nentwich

Guest present:

Mr. Manfred Kratzat

Observer present:

Mr. Onuma

Absent with notice:

Mr. John Perry
Mr. Josuf Rymus